

*Please note: This letter should be used as an example, not a definitive model. Thoroughly examine the content and customize it so that it is accurate or relevant to your situation.*

Dear [First Name],

I am eager to support the success of [Organization] as well as develop and enhance my skills as a leader. As such, I am writing to seek your sponsorship and support to enroll in Brown University's [Master of Science in Healthcare Leadership](#) (MHL) program.

This program – structured for working professionals – combines online learning, in-person instruction, team projects and individualized coaching to transform individuals like myself, into strategic, innovative and impactful leaders prepared to meet the healthcare industry's new and evolving demands.

With the knowledge and skills gained from this program, I will be equipped to:

- Address immediate challenges in the workplace
- Complement my subject matter expertise with communication, leadership and relational skills
- Apply a diverse, cross-industry perspective across the healthcare ecosystem
- Transition to larger leadership roles and actively contribute to building the healthcare workforce of the future
- Solve a specific company problem by leveraging the faculty expertise and resources of an Ivy League university

In addition to the real-time learning I will gain from the program, there is also a specific, tangible outcome of great benefit to [Organization]. Each student applies to the program with a proposal to conduct an independent project, called the [Critical Challenge Project](#), that is drawn from the students' interests or organization. I wish to utilize this opportunity to address [description of company problem to be addressed].

Under the direction of an advisor, I will address this problem by integrating my classroom learning with an anticipated outcome of [describe metric of success in solving the company's CCP].

Thank you for your consideration of this request.

Sincerely,

[Name]